

**Job Description: Concrete Finisher (Tier 1, 2 and 3)**

Reports To: Foreman and/or Superintendent

Educational/Experience Requirements:

To be successful in this role the ideal team member must be able to perform each essential task safely and efficiently. Minimum of 1 year of relevant work experience is required for Tier 1 and 2 Concrete Finishers, however for Tier 3 Concrete Finishers, a minimum of 3 years relevant work experience is required.

General Requirements:

Team members must have dependable transportation to get to and from the shop or jobsite, as directed by supervisor, in a timely and consistent manner. The ability and willingness to communicate with your direct supervisor and other members of the team is required, bi-lingual communication is a major plus. Team members must have the tools required to do their job well every day, as outlined in the required tools list below. A Concrete Finisher must be capable of properly using and maintaining all company provided tools required to do their work. It is expected that all team members observe and follow all company policies and procedures at all times, with a focus on safety, quality and production. Concrete Finishers will be responsible for varied tasks as outlined daily by team leadership, these tasks include but are not limited to the required tasks per each tier below. All team members are expected exemplify the organizations Mission, Vision and Values at all times, both on and off the clock.

General Responsibilities:

1. Have mandatory personal tools, per the tools list, at all times on the jobsite.
2. Wear mandatory PPE at all times, including but not limited to Hard Hat, Safety Glasses, Hard Soled Boots, High Visibility Shirt or Vest, Leather Gloves when tying rebar and Rubber Coated Gloves and Rubber Over Boots when placing concrete.
3. Must be able to lift a minimum of 75 pounds frequently.
4. Must be present and ready to work for all required shifts, including any required overtime and weekends.
5. Must be able to do basic construction related math.
6. Must learn and comprehend general requirements related to OSHA Silica Standards.
7. Must understand and report potential safety hazards related to our work and work environment.
8. Must understand and actively participate in all company specific policies and practices related to safety, including but not limited to daily Stretch N Flex program and weekly Tool Box Talks.
9. Must have a general understanding of the materials and accessories we use on a daily basis.
10. Must perform general clean up on a daily basis of all jobsites, equipment, trucks and shop as directed by supervisor.

Tier 1 Specific Tasks Required (Entry Level Concrete Finisher):

All Tier 1 Concrete Finishers are expected to perform all of the following tasks, as well as tasks outlined in the General Responsibilities section and any other tasks as directed by their Supervisor.

1. Must be proficient in all Tier 1, Tier 2 and Tier 3 Concrete Tradesman specific tasks.
2. Must be aware of jobsite hazards and potential hazards, as well as work safely at all times
3. Must be able to accurately screed to grade, freshly placed concrete.
4. Must be able to Bull float freshly placed concrete under direct supervision.
5. Must be able to apply a consistent broom finish.
6. Must be able to effectively hand trowel hand finish edges.
7. Must ensure all tools and materials required for finishing are on site and available on pour day.
8. Must perform Concrete Tradesmen tasks when not finishing concrete.
9. Must proactively clean company provided finishing tools as to make them ready for next use.
10. Must work effectively under direct supervision as well as in a team environment.
11. Must be reliable and responsible.
12. Must have all required personal tools for your position, as outline by the required tools list.

All Tier 1 Concrete Finishers are required to own and bring to work daily and in proper functioning order, all required personal tools listed below; at a minimum but may be asked to acquire additional tools necessary to do their job effectively:

1. All tools required by Tier 1 and Tier 2 Concrete Tradesman Required Tools List.
2. A pair of Sliders
3. A Wood Float
4. A Magnesium Float
5. A 16" trowel
6. A 12" trowel
7. An Edger

Tier 2 Specific Tasks Required (Intermediate Concrete Finisher):

All Tier 2 Concrete Finishers are expected to perform all of the following tasks, as well as tasks outlined in the General Responsibilities section and any other tasks as directed by their Supervisor.

1. Advanced capabilities in all Tier 1 Specific Tasks.
2. Must have working knowledge of all finishing tools and how they are used.
3. Must be able to effectively run a Bull Float without supervision.
4. Must be able to effectively run a Bump Cutter (Straight Edge).
5. Must be able to accurately groove concrete under direct supervision.
6. Must be able to finish from Knee Boards (Sliders) without supervision.
7. Must be able to effectively build curb.
8. Must be able to effectively operate walk behind power trowels.
9. Must have all required personal tools for your position, as outlined by the required tools list.

All Tier 2 Concrete Finishers are required to own and bring to work daily and in proper functioning order, all required personal tools listed below; at a minimum but may be asked to acquire additional tools necessary to do their job effectively:

1. All tools required by Tier 1 Concrete Finishers List.

Tier 3 Specific Tasks Required (Advanced Concrete Finisher):

All Tier 3 Concrete Finishers are expected to perform all of the following tasks, as well as tasks outlined in the General Responsibilities section and any other tasks as directed by their Supervisor.

1. Advanced capabilities in all Tier 1 and Tier 2 Specific Tasks.
2. Must be able to effectively operate riding power trowels, and understand how to manipulate the finish with the various pans and blades.
3. Must be able to apply specialty finishes, i.e. stamped concrete, textures, etc.
4. Must understand and be responsible for the accurate timing of applying finish.
5. Must identify and correct defects in concrete finishes during and after placement.
6. Must be able to accurately cut in slope to drains after pour.
7. Must understand and effectively apply various cures and sealers of concrete.
8. Must have an understanding of required floor flatness specifications and the steps required to achieve various levels of finish.
9. Must have all required personal tools for your position as outlined by the required tools list.

All Tier 3 Concrete Finishers are required to own and bring to work daily and in proper functioning order, all required personal tools listed below; at a minimum but may be asked to acquire additional tools necessary to do their job effectively:

1. All tools required by Tier 1 Concrete Finisher List.